

Purpose

To ensure that Bannockburn P12 College provides appropriate support to students with health care needs.

Scope

To explain to Bannockburn P12 College parents, carers, staff and students the processes and procedures in place to support students with health care needs at school.

This policy applies to:

- all staff, including casual relief staff and volunteers
- all students who have been diagnosed with a health care need that may require support monitoring or medication at school.

Policy

This policy should be read with Bannockburn P12 College *First Aid, Medication, Anaphylaxis* and *Asthma* policies.

Student health support planning

In order to provide appropriate support to students at Bannockburn P12 College who may need medical care or assistance, a Student Health Support Plan will be prepared by Sub School Leader, First Aid Officer and Principal or Principal's nominee in consultation with the student, their parents, carers and treating medical practitioners.

Student Health Support plans help our school to assist with students with:

- routine health care support needs, such as supervision or provision of medication
- personal care support needs, such as assistance with personal hygiene, continence care, eating and drinking transfers and positioning and use of health-related equipment
- emergency care needs, such as predictable emergency first and associated with asthma, seizure or diabetes management

[Note: Template health planning forms are available here:

<http://www.education.vic.gov.au/school/principals/spag/health/Pages/supportplanning.aspx>]

Students with complex medical care needs, for example, tracheostomy care, seizure management or tube feeding, must have a Student Health Support Plan which provides for appropriate staff to undertake specific training to meet the students' particular needs.

At enrolment or when a health care need is identified, parents/carers should provide accurate information about the student's condition or health care needs, ideally documented by the students treating medical/health care practitioner on a Medical Advice form {or relevant equivalent}

[Note: Template health planning forms are available here:

<http://www.education.vic.gov.au/school/principals/spag/health/Pages/supportplanning.aspx>]

Bannockburn P12 College may invite parents and carers to attend a Students Support Group meeting to discuss the contents of students Health Support Plan and assistance that the student may need at school or during school activities.

Where necessary, Bannockburn P12 College may also request consent from parents and carers to consult with a student's medical practitioners, to assist in preparing the plan and ensure that appropriate school staff understand the students needs.

Student Health Support Plans will be reviewed:

- when updated information is received from the student's medical practitioner
- when the school student or parents and carers have concerns with the support being provided to the student
- if there are changes to the support being provided to the student, or
- on an annual basis.

Management of confidential medical information

Confidential medical information provided to Bannockburn P12 College to support a student will be:

- recorded on the student's file and on the schools learning management system Compass
- shared with all relevant staff so that they are able to properly support students diagnosed with medical conditions and respond appropriately if necessary.

FURTHER INFORMATION AND RESOURCES

- School Policy and Advisory Guide
 - [Health Care Needs](#)
 - [Health Support Planning Forms](#)
 - [Complex Medical Needs](#)
- Medication
- First Aid
- Asthma
- Anaphylaxis

REVIEW CYCLE

This policy was last ratified by Leadership March 2022 and is scheduled for review in March 2023.